

EASTERN EDUCATION GROUP ID Card

The photo provided by you through the enrolment portal is used for your ID card.

This card is very important and is unique to you. It has several functions:

1. It allows you access into One (this includes access into your teaching rooms)
2. If you have mobility problems it will automatically open corridor and external doors for you and enable you to use lifts
3. It is your cashless catering card
4. You will be required to scan your card before resources (books, DVD's etc.) can be issued to you
5. It allows you to photocopy and collect your printing.

How the cashless catering system works

You can put money into your account through the online portal. Details of which will be made shortly after enrolment. You can also use your contactless bank card at the tills.

Purchasing food/drink

You select food as normal from the café outlets and pay by passing your card across a special reader. The money is then automatically taken from your account or you pay by contactless bank card.

Important

No personal information or account balances are held on the card. All personal information and balances are held on a secure database ensuring student's money and details are safe even if the card is lost.

If you lose the card, please report to reception and they will immediately disable it and issue you with a temporary student card for your time in college. The card itself holds no value, the money is held on the central database. There is a £5 charge for the issue of new cards and can be purchased by visiting the online shop.

It is not possible to refund any balance on your ID card. At the end of your time at One you will need to spend your remaining credit