

Joint meeting of
SAT EDUCATIONAL EXCELLENCE COMMITTEE
WSC FE EDUCATIONAL EXCELLENCE COMMITTEE

Minutes of the hybrid meeting held on 13 May 2024 at 4.00pm

- Present physically:** J Wakelam, SAT Trustee and WSC Governor –**Vice Chair** (part)
K Points, SAT Trustee
R Cannon, WSC Governor
S Daley, SAT Trustee and WSC Governor – **Chair**
- Present virtually:** C Chua, WSC Governor
L Ireland, SAT (OSFC) Parent Committee member
M Downes, WSC Governor (observing as part of induction)
- In attendance:** A Adamson, Deputy Head of Centre OSFC
A Hurrell, Group Head of Quality
A Harvey, Group Assistant Principal Sixth Form Provision
C Durrant, Group Head of Pastoral and Administration
C Shaw, Group Sixth Form Principal
D Barton, Assistant Principal Adult
D Coomes, Assistant Principal Sixth Form Provision
G Evans, Group Quality Manager
G Jefferson, Group Deputy Sixth Form Principal
J Robson, Group Sixth Form Principal
K Sida-Nicholls, Group Director of Teacher Development & Research
L Chapman, Regional Director for SEN
N Savvas, Chief Executive Officer
N Payne, Group Director Careers, Opportunities, and Progression
P Stittle, Executive Director Business Development
R Bamford, Quality Assurance & Improvement Project Leader
S-L Neesam, Group Head of Safeguarding
S Small, Group Deputy Principal
S Gales, Governance Professional
- Apologies:** H Colthorpe, WSC Staff Governor
J Drake, WSC Governor
J Stockings, Group Assistant Principal Sixth Form Provision
L Moody, Principal Strategic Growth and Partnerships
L Parish, Assistant Principal Apprenticeships
- Absent:** J Leeder, WSC Student Governor
R Holden, SAT (ASFC) Parent Committee member

Action

- 1. Declaration of Interests and Apologies for absence**
Members recognised the standing declarations. No other conflicts of interest in relation to the items of the agenda were declared.

Apologies for absence were received from H Colthorpe, J Drake, J Stockings, L Moody and L Parish. The absence of J Leeder and R Holden was noted.
- 2. Minutes of the meeting on 11 March 2024**
Members reviewed and **agreed** the minutes of the meeting on 11 March 2024 as an accurate record.
- 3. Matters arising from the meetings on 11 March 2024**
Five of the eight matters arising from the previous meetings were complete with one ongoing and two to be discussed by the Committee.

M Downes and R Cannon joined the meeting at 4.05pm

G Jefferson provided a verbal update on progress of developing the KPIs for 2024/25 linked to MA2. It is planned to introduce new KPIs from September.

Members received and discussed the Student Voice Strategy linked to MA3 and discussed the complexities of the different governance structures of colleges/MATs relating to student governors. Members discussed **approved** the strategy.

Members discussed the proposed role of the student council and R Bamford explained how student voice is gathered during an Ofsted inspection and impacts our self-assessment processes.

Members discussed the action linked to MA4 and the Executive agreed to include a summary of progress against the relevant part(s) of the QIP within their papers.

Members noted the evidence linked to MA7 and commended the clarity of how our teacher and staff development links to the areas of development in the QIP.

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4. **QUALITY OF EDUCATION**

i. High Needs students (SEN)

Members received and considered the Group report provided and L Chapman summarised the key points.

Members queried the plans for increasing capacity for Supported Learning provision at WSC. L Chapman and C Shaw summarised the available options.

Members noted applications to OSFC have dramatically increased and queried why was meant by 'consultations' in this context. L Chapman informed the consultations are undertaken by EEG's SEN Services team who meet with the students to assess their needs with a view to understanding if we have suitable provision to place them in which would meet their needs.

Members queried progress against the relevant QIP areas. R Bamford provided a verbal update and assurance of the progress made.

ii. 'At Risk' students (Children in Care and/or Young Adult Carers)

The Group report was included and discussed as part of agenda item 7.

iii. Elected Home Educated students

Members received and considered the Group report provided and A Harvey noted we have appointed a leader to oversee our Elected Home Educated provision.

Members noted the plans to withdraw provision from the outreaches centres and queried why. C Shaw noted the plan is to centralise the provision at WSC's sixth form campus so the students can access the extensive wraparound student support.

Members noted plans to develop behavioural policies specific to the Elected Home Education provision and queried if there are behaviour issues. C Shaw answered and explained the variety of backgrounds for these students.

Members discussed if we plan to further grow our Elected Home Educated provision. N Savvas answered and explained how this links to the new Alternative Provision free school and our best practice sharing with primary education and specialist SEN providers.

5. **BEHAVIOURS AND ATTITUDES**

i. Pastoral concerns report (inc. suspensions / exclusions)

Members received and considered the Group report provided and C Durrant summarised the key points.

N Savvas informed of the number of students at Level 1, Level 2, and Level 3 to provide context and the percentage of behavioural incidents within the context. Members discussed the broader context of behaviours at local schools and noted the low levels of behavioural issues is a testament to our supportive and consistent approach and commended the work of the executive in supporting students.

6. PERSONAL DEVELOPMENT

i. Enrichment Opportunities and Character Strengths

ii. Careers IAG and Work Experience

Members received and considered the Group report provided and N Payne summarised the key points including that we have been re-accredited by Matrix.

Members commended the breadth of activity.

Members noted the significant reduction in NEACO funding and queried what impact this will have. N Payne noted we are working with key stakeholders to understand the impact, to create an action plan to lessen any detrimental impact.

Members commended the work to develop an enrichment tracker and queried if there are plans to analyse the EDI data to ascertain if there are trends to uptake which might indicate barriers to access which we need to overcome. N Payne confirmed the data gathering and analysis is underway.

7. SAFEGUARDING

i. Welfare KPI report (spring term)

Members received and considered the Group report provided and S-L Neesam summarised the key points.

Members noted that capacity/availability of external support from outside agencies is declining and queried what additional support can we provide to the welfare team to create additional capacity and fulfil our duty of care to them. S-L Neesam summarised the expertise and support provided to our welfare team. Members discussed potential ways to bring awareness to the issue and explain the wider societal impact, with a view to helping to address these systemic issues.

J Wakelam left the meeting at 5.45pm

8. Policies

Members received and **approved** eight of the ten policies:

1. EEG Body Camera Policy
2. EEG Compliments and Complaints Policy
3. WSC Special Educational Needs and Disabilities Policy
4. EEG Drugs Education and Prevention Policy
5. EEG Equality and Diversity Policy
6. EEG Prevent (British Values Challenging Radicalisation and Terrorism)
7. EEG Sexual Violence and Sexual Harassment between children or young adults Policy
8. EEG Suicide Safety Amongst Students Policy
9. EEG Young Adult Carers Policy
10. WSC Electively Home Educated Provision Policy,

and **agreed to recommend them to the Corporation and/or Trust Board**. Members did not approve the EEG Compliments and Complaints Policy and EEG Equality, Diversity and Inclusion Policy, though **agreed** to receive and review these two policies via email when the executive have amended.

9. Risk Register Extract

Members received and considered the extract from the SAT Risk Register and WSC Risk Register provided and discussed the 6 yellow risks.

Members discussed SATR060 and WSCR062 (relating to pupils' use of AI to do their work) and queried if there have been instances of students using AI in their

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assessments. G Evans summarised the instances which have come to light and the actions taken. K Sida-Nicholls summarised the training provided to teaching staff to help them identify use of AI and their ability to inform students of the awarding bodies rules for AI use. Members queried why the post-mitigation score is lower for WSC than SAT. C Shaw noted this is due to WSC having more vocational provision, which is practically assessed, and therefore AI is not applicable.

Members reviewed the risks and **felt assured** that the mitigations proposed were appropriate.

10. Any Other Business

- Preparation for Ofsted

Members discussed WSC's readiness for Ofsted. N Savvas and R Bamford summarised the progress to date and the focus on ensuring consistency to achieve an Outstanding judgement.

The meeting closed at 6.05pm