

Purpose

To consider and advise the Corporation on the College's University Studies strategy and oversee the performance of the College's University provision to ensure it provides the highest standards of education, student experience and is compliant with the regulations of Office for Students (OfS) and Quality Assurance Agency for Higher Education (QAA) and the terms of the agreements with our validation partners.

To challenge and hold to account the Executive on matters of compliance, educational quality and the student experience, seeking continual improvement.

Responsibilities

1. To consider the strategy of the College's University Studies provision overall.
2. To oversee and provide assurance to the Corporation that the College is and continues to be compliant with the Office for Student's conditions of registration, including ensuring a robust framework is in place to provide accurate data submissions to the Office for Students.
3. To monitor the impact of, and approve the implementation of, quality assurance/educational improvement strategies;
4. To review Key Performance Indicators in relation to the quality of HE teaching and learning, curriculum delivery and outcomes, and student recruitment and progression, challenging and agreeing remedial actions when required;
5. To review progress reports on the implementation of Quality Improvement Plans and other evaluation reports related to the quality and achievement of learning across the College;
6. To consider the College's annual review of teaching and learning (including any partner university-led action plans), identifying significant changes in results, emerging trends and risk in relation to future performance and/or ongoing partnerships with our university partners, and recommend the report to the Corporation for approval;
7. To review the College's performance against internal and external targets, performance projections and peer group benchmarks; and set appropriate targets for the forthcoming academic year, challenging and agreeing remedial actions when required;
8. To ensure the student voice is listened to, review the results of student surveys, and ensure student input is used to inform decision making/action plans;
9. To include data, reports and policies required by the OfS in relation to HE students studying elsewhere in the College, with University Studies (e.g. Higher Apprentices). Data will be reported alongside those from students within University Studies, noting that other aspects of their educational quality will be monitored by the FE Educational Excellence Committee.
10. To advise on employer engagement, employer partnerships and the employability of our students;
11. To advise the Corporation on strategic partnerships with other HE providers in particular ensuring strong relationships with our validation partners;
12. To consider strategic developments in HE and integrate into College strategy through appropriate engagement with the Corporation.

Delegated Authorities

1. To approve the USWSC Admissions Policy

STUDENTS AND THEIR SUCCESS AT THE HEART OF EVERYTHING WE DO

HE Educational Excellence Committee

Committee Terms of Reference

2023/24

2. To approve the USWSC Student Transfer Plan
3. To approve the USWSC Student Protection Plan
4. To approve the USWSC Student Charter

Policies/Reports to scrutinise and recommend to the Corporation:

1. To review and recommend the USWSC General Terms and Conditions
2. To review and recommend the USWSC Non-Academic Complaints Procedure (HE)
3. To review and recommend the USWSC Student Discipline Procedure
4. To review and recommend the USWSC Disability Statement

Membership

The Committee shall comprise up to eight members including:

- The CEO (as Accountable Officer)
- Student Governor (if applicable)
- At least two Governors who will act as Chair and Vice-Chair
- Up to four individuals who are not necessarily members of the Corporation but have the relevant skills.

The Executive Dean for Higher Education and other members of the University Studies leadership team are expected to be in attendance, as appropriate. A standing invitation is issued to other Corporation members to attend meetings of the Committee should they wish. Other members of staff may also attend on specific invitation of the Committee Chair.

The quorum for meetings of the Committee shall be three.

Chair

The Corporation will appoint a Governor (but not the CEO) as the Committee Chair through its standard processes for a term of one year, renewable, at its meeting in July for the following academic year.

Vice-Chair

The Corporation will appoint a Governor (but not the CEO) as the Committee Vice Chair through its standard processes for a term of one year, renewable, at its meeting in July for the following academic year.

Clerk

The Governance Professional shall act as Clerk to the Committee

Frequency of Meetings

The Committee will meet not less than once a term.

Term of Office

Appointment of members of the Committee will cease at the end of their term of office as a Governor or Committee member, unless members opt to terminate their membership by issuing

notice of resignation to the Governance Professional.

Powers

This Committee is advisory to the Corporation, apart from the specific powers delegated above and any additional powers as delegated by the Corporation, from time to time.